

Occupational Health and Safety - Risk Assessment

Contract:	Sport England	Area/Department:	Bisham Abbey National Sports Centre	Ref No:	RA106
Risk Assessor:	Hannah Syrett-Page	Signature:		Date:	6/14/2022
Summary description of tasks to be undertaken:	Child Protection				

Responsibility for completing risk assessments is the function and responsibility of Line Management, however the task may be delegated to a competent person or persons (The Assessor should be competent in his/her knowledge of the activity or process and be trained in risk assessment techniques)

Persons at Risk = A: Employee/Agency B: Young Person/Trainee C: New/Expectant Mother D: Contractor/Maintenance E: Member of the Public F: Others in the Vicinity

Ref	Identify		Evaluate			Eliminate/Reduce/Mitigate/Action	Re-Evaluate			Review/Action/Owner
	Identified Hazards and Associated Risks	Those at risk	Risk Rating			Control Measures	Revised Rating			Further Actions
L			S	R	L		S	R		
106.1	<p>Hazard: Child Abuse by Employee: Physical / Emotional / Sexual / Neglect / Bullying</p> <p>Risk: Physical injury or mental harm</p>	B	3	2	6	<p>Child Protection Policy Statement displayed in all public areas</p> <p>Child Protection Procedure implemented and communicated as necessary to all staff</p> <p>All employees working with children and vulnerable adults receive an DBS clearance</p> <p>Lead Manager for Child Protection nominated for each site. (Jamie Townsend & Hannah Syrett-Page)</p> <p>All activities / areas supervised in accordance with SMS procedures</p> <p>SMS Procedures relating to Creche Childrens Activities and Childrens Holiday Activities are implemented and communicated as necessary to all staff</p> <p>Ofsted National Standards and Procedures issued by Area Child Protection Committee followed where applicable</p> <p>CCTV in strategic public areas to act as a deterrent</p>	2	2	4	

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106.2	<p>Hazard: Child Abuse by Third Party: Physical / Emotional / Sexual / Neglect / Bullying</p> <p>Risk: Physical injury or mental harm</p>	B			<p>Child Protection Policy Statement and Procedure communicated to third parties (e.g. hirers, contractors etc.) as necessary</p> <p>Confirmation of DBS clearance from Contractors as part of contract award</p> <p>Confirmation of DBS clearance from Hirers, schools etc. as part of booking procedures</p> <p>Areas supervised as necessary with staff inspecting all areas on a regular basis</p> <p>CCTV monitors in strategic public areas to act as a deterrent</p>				
106.3	<p>Hazard: Unauthorised photography</p> <p>Risk: - Distress to customers / Child abuse</p>	B	3	2	6	<p>Photography Notice displayed in all public areas including changing rooms</p> <p>Photography Approval Form used where photography is authorised</p> <p>All employees aware of policy and will report any incident.</p> <p>Media approval via Sport England.</p>	2	2	4
Signed Line Manager: L.Jamie						Date: 6/14/2022			
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Review Record	This Risk assessment must be reviewed at periods not exceeding <u>1</u> years or when circumstances surrounding the risk have changed		
Review Date	Assessed By	Findings	Signed