

Bringing service to life																
Occupational Health and Safety - Risk Assessment																
Contract:		Bisham Abbey National Sports Centre			Area/Department:		Sports Activities		Ref No: RA133							
Risk Assessor:		Hannah Syrett-Page			Signature:				Date: 3/8/2022							
Summary description of tasks to be undertaken:		Outdoor Pitches- Grass, Hockey & 3G														
<i>Responsibility for completing risk assessments is the function and responsibility of Line Management, however the task may be delegated to a competent person or persons (The Assessor should be competent in his/her knowledge of the activity or process and be trained in risk assessment techniques)</i>																
Persons at Risk = A: Employee/Agency B: Young Person/Trainee C: New/Expectant Mother D: Contractor/Maintenance E: Member of the Public F: Others in the Vicinity																
Ref	Identify			Evaluate			Eliminate/Reduce/Mitigate/Action			Re-Evaluate			Review/Action/Owner			
	Identified Hazards and Associated Risks			Those at risk	Risk Rating			Control Measures			Revised Rating			Further Actions		
					L	S	R				L	S	R			
64.1	Hazard: Hockey Pitch & Training D Risk: Tripping, slipping over sections of the pitch that is lifted i.e. seems, cause cuts, grazes, sprains and muscular injuries			E	2	1	2	On site staff carry out daily inspections for example checking the carpet, seams and partition netting Customer are made aware of the correct footwear to use on the pitches (No metal spiked shoes must be worn) Staff to follow Safe System of Work - outdoor pitches Staff to report any maintenance issues FMS (Facility Management System) in place to report any defects. First Aid contact number detailed on the pitches entrance - Defib located on the rear of the Old Pavilion PPM Programme in place to ensure regular maintenance of the Pitches carpet and seams ,specialised cleaning, testing performance, removal of weeds algae and moss. FIH accreditation maintained on the Hockey Pitch 6 monthly audits by a specialist sports surface testing contractor			1	1	1			

<p>64.1</p>	<p>Hazard: 3G Synthetic pitch</p> <p>Risk: Tripping, slipping over sections of the pitch that is lifted i.e. seems, cause cuts, grazes, sprains and muscular injuries</p>	<p>E</p>	<p>2</p>	<p>1</p>	<p>2</p>	<p>On site staff carry out daily inspections for example checking the carpet, seams and partition netting</p> <p>Customer are made aware of the correct footwear to use on the pitches (No metal spiked shoes must be worn)</p> <p>Staff to follow Safe System of Work - outdoor pitches</p> <p>Staff to report any maintenance issues</p> <p>FMS (Facility Management System) in place to report any defects.</p> <p>First Aid contact number detailed on the pitches entrance - Defib located at SC reception and Abbey reception</p> <p>PPM Programme in place to ensure regular maintenance of the Pitches carpet and seams ,specialised cleaning, testing performance, removal of weeds algae and moss. FIH accreditation maintained on the Hockey Pitch 6 monthly audits by a specialist sports surface testing contractor</p>	<p>1</p>	<p>1</p>	<p>1</p>
<p>64.2</p>	<p>Hazard: Grass Pitches</p> <p>Risk: Tripping over ruts / divots on the pitch, slipping on the pitch surface cause cuts, grazes, sprains and muscular injuries. Pitch being too hard or too soft causing sprains and muscular injuries Slipping on protruding vegetation.</p>	<p>E</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>On Site staff carry out daily inspections for example checking the grass, joints and infill</p> <p>First Aid contact number detailed on the pitches entrance - Defib located at SC reception and Abbey reception</p> <p>Customer are made aware of the correct footwear to use on the pitch</p> <p>Staff to follow Safe System of Work outdoor pitches</p> <p>Staff to report any maintenance issues</p> <p>FMS (Facility Management System) in place to report any defects.</p> <p>6 monthly inspections via TGMS to test against contract specification.</p> <p>PPM Programme in place to ensure regular maintenance of the Pitches, i.e. cutting, verti-draining, specialised cleaning, testing performance, removal of weeds algae and moss</p>	<p>2</p>	<p>2</p>	<p>4</p>
<p>64.3</p>	<p>Hazard: Members of the Public</p> <p>Risk: Physical Violence</p>	<p>A,E</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>All staff are made aware of risks during induction training</p> <p>Staff to carry radios on them to maintain contact with site & reception.</p> <p>Staff to follow Safe System of Work - Violence & Aggression.</p> <p>The use of loan working instructions as stated in Safe System of Work - Lone Working</p> <p>Staff have attended Violence & Aggression Training</p>	<p>2</p>	<p>3</p>	<p>6</p>

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64.4	<p>Hazard: Weather Conditions Risk: Slips, trips and falls, cuts and bruises</p>	E	4	3	12	<p>Bookings Cancelled when weather conditions are poor i.e. snow and ice on the pitches Staff regularly monitor the pitches when conditions are poor</p> <p>Staff follow Safe System of Work - outdoor pitches</p> <p>PPM Programme in place to ensure regular maintenance of the Pitches In adverse weather such as lightning storms the Caged pitches are not to be used and will remain locked</p>	4	1	4
64.5	<p>Hazard: Lighting Risk: Slips, trips and falls causing cuts, bruises and collisions</p>	E	3	1	3	<p>Flood lights are put on when lighting becomes poor</p> <p>Lighting system inspected and maintained via the PPM schedule.</p> <p>Lux levels maintained in accordance within recognised industry standards and contractual Zone data sheets</p> <p>Staff to follow Safe System of Work - outdoor courts</p>	2	1	2
64.6	<p>Hazard: Damage to the Hockey and Multi Astro Pitch Risk: Slips, trips and falls causing cuts, bruises and collisions</p>		2	1	2	<p>Customers made aware that food and glass bottles must not be taken onto the pitch</p> <p>Customer informed that smoking on the pitch is prohibited</p> <p>Signs up on the outside of the pitch informing members of the public of the rules for example no dogs and vehicles are not allowed on the pitch.</p> <p>Staff undertake regular inspections of the pitch to check for any damage of the pitch</p> <p>Staff undertake daily litter cleaning inspections picking up any litter and twigs etc.</p> <p>PPM Programme in place to ensure regular maintenance of the Pitches specialised cleaning, testing performance, removal of weeds algae and moss</p> <p>Litter bins provided on the outside of the pitch to allow customers to dispose of their rubbish.</p>	1	1	1
64.7	<p>Hazard: Five a side, Hockey goal posts and partition netting Risk: Collision leading to collapse. / Defect leading to collapse. / Cuts due to sharp edges / Protruding nets</p>		2	2	4	<p>Goals are stored in store area next to the pitch when not in use.</p> <p>Goals visually inspected by staff prior to use. (looking at no sharp edges are protruding from the goal post structures, nets are not trailing on the floor)</p> <p>FMS (Facility Management System) in place to report any defects with the goals/storage area.</p> <p>Partition netting checked daily as part of the Grounds GTL's</p> <p>Cable ties (with sharp cut edges) that were providing additional assurance that the net was fixed to the post removed.</p> <p>Goals posts are weighted down (this forms part of the design of the goal posts that they are self-weighted)</p>	2	1	2

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64.8	<p>Hazard: Manual handling of goal posts</p> <p>Risk: Manual handling injuries to the back, front (including hernias and ruptures) cuts and bruising.</p>	2	2	4	<p>Two staff members are required to move the goal posts and store them away.</p> <p>Manual Handling assessment carried out</p> <p>Staff trained to erect/dismantle equipment and recorded</p> <p>Schools and hires are advised not to move goal posts.</p> <p>Staff to undertake daily inspections of the goal post, paying particular attention to the integrity of the Hi-raised wheels to ensure that they are fully working.</p> <p>If the Hi-raised wheels are fully working there should be not need for any heavy lifting.</p>	2	1	2
64.9	<p>Hazard: Erecting / dismantling of the Rugby Posts</p> <p>Risk: Manual handling injuries to the back, front (including hernias and ruptures) cuts and bruising. / Collapsing of the Rugby Posts causing impact injuries</p>	3	3	9	<p>A minimum of 4 Staff to undertake the dismantling and erecting of the Rugby Posts</p> <p>Staff to be fully trained in the Dismantling / Erecting of the Rugby Post Set up and signed off on their Induction Form.</p> <p>Dismantling the Rugby Posts must not be performed in high winds.</p> <p>Manual Handling assessment carried out (HSF007)</p> <p>Schools and hires are advised not to move the Rugby Posts.</p> <p>Staff must follow LSWP50 - Hinged Rugby Posts - this details the full Dismantling / Erecting set up procedure.</p>	2	3	6
64.10	<p>Hazard: Falling from height & Unauthorised Access to veiwing platform</p> <p>Risk: Falling from height, Serious personal injury, Death</p>	3	4	12	<p>Scaffolding is owned by the FA and regularly tested.</p> <p>Only FA personnel to be positioned in gantry during use.</p> <p>User will ensure scaffolding is on level and suitable ground and is used only for it's intended purpose.</p> <p>Duty Manager/ Technical manager to inspect scaffolding on erection before it is used.</p> <p>Scaffolding is to be securely fenced off between each use to insure no unauthorised access</p> <p>Scaffolding is not to be left unattended when in use.</p> <p>Appropriate signage in position & Scaftag used</p>	1	4	4
Signed Line Manager: L.Jamie		Date: 3/8/2022						
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Review Record	This Risk assessment must be reviewed at periods not exceeding 1 years or when circumstances surrounding the risk have changed		
Review Date	Assessed By	Findings	Signed
