

Gonville and Caius College, Cambridge– Prep4Sport

Scope of Assessment: Overnight stay with breakfast
 Dates Applicable: 2022-2023

Significant Hazard	People at risk	Control action to be taken	Consequence	Likelihood	Risk Score
P4S conducted a site visit to the College on 15/2/2022. The site is secure. Accommodation is in various blocks; all accommodation is in the secure site; all members of the school parties will be together; exact procedures will be school specific depending on how the school staff wish to manage their students, in accordance with their own school's risk assessment procedure. P4S, having visited the venue, are happy that the site is both safe and secure and offers all schools excellent accommodation for visiting schools.					
Fire and other major incident	Pupils and staff	On arrival, in cooperation with the porter, P4S representatives will explain where the emergency situation meeting points are dependent on the blocks. School staff will then be responsible for explaining to students the available fire exits once their accommodation has been allocated. It is recommended that schools practise the route to the meeting point closest to their allocated accommodation	3	1	4
Injury in rooms	Pupils	Pupils briefed on potential dangers by the School Trip Leaders, e.g slipping in showers, scalding water, etc. Staff to make regular visits to boys' rooms. Pupils to be given location of adults' rooms. Schools' rooms will all be together, though different schools may be in different blocks. Some rooms have communal balcony areas. Schools/teams should instruct their players about whether they can use the balconies which are safe and in good order.	1	2	3

Consequence: Likelihood:	3 = Death; 2 = Major injury; 1 = Minor injury 3 = Likely; 2 = Unlikely; 1 = Remote	Overall Score	<=5 Acceptable >5 Unacceptable
Created by: Mr D Shaw (Prep4Sport)		Signed: DRShaw	Date: January 2023

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Out of bounds areas	Pupils	Pupils briefed by their teachers on which areas are 'out of bounds', e.g. outside perimeter of premises, other boys' rooms, communal areas, etc. Schools may have different rules which will be determined by individual school's risk assessments and normal school procedures for residential trips. P4S recommends that all pupils remain inside the perimeters of G+C College which is a secure site.	2	2	4
Stranger danger		Pupils to keep their doors locked (unless individual schools have a different policy). Pupils briefed before the trip about only opening the door of their room to recognised members of staff. Follow the instructions of the School Trip Leader for any site-specific details. Teachers to sleep near boys' rooms as per room allocation.	1	1	2
Food/hygiene issues	Pupils and staff	Pupils to be careful about the food that they eat, especially those with allergies. School Trip Leader to have compiled and distributed any dietary needs to both the centre and other staff. The college will have all dietary information and will have appropriate options for those with dietary needs. Pupils to only eat their food and not each other's. Boys with Epipens to keep them on them at all times. Follow advice of School Trip Leader with food/liquids to be eaten/not eaten, e.g. not drinking of tap	3	1	4

Consequence:	3 = Death; 2 = Major injury; 1 = Minor injury	Overall Score	<=5 Acceptable
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		water, etc. Fitzwilliam College is not a nut-free site.			
Toilet/shower facilities	Pupils and staff	The rooms are semi-ensuite (ie. Have a wash basin/shower). P4S recommends that school staff inform the students which toilets/showers to use if there are any shared facilities.	1	1	2

Consequence:	3 = Death; 2 = Major injury; 1 = Minor injury	Overall Score	<=5 Acceptable
Likelihood:	3 = Likely; 2 = Unlikely; 1 = Remote		>5 Unacceptable
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